

GreenRoad Central™ User Guide

From Sight to Insight to Fleet Success

Welcome to the GreenRoad Central User Guide for Drive app users.

In this guide you will find useful information of how to use GreenRoad Central, and easily set, measure and track the goals that are important to your company.

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Login

The first step your Central. We value your fleet and drivers privacy with a password protected system.

The login is found at:

<https://central.greenroad.com/Pages/Login.aspx>

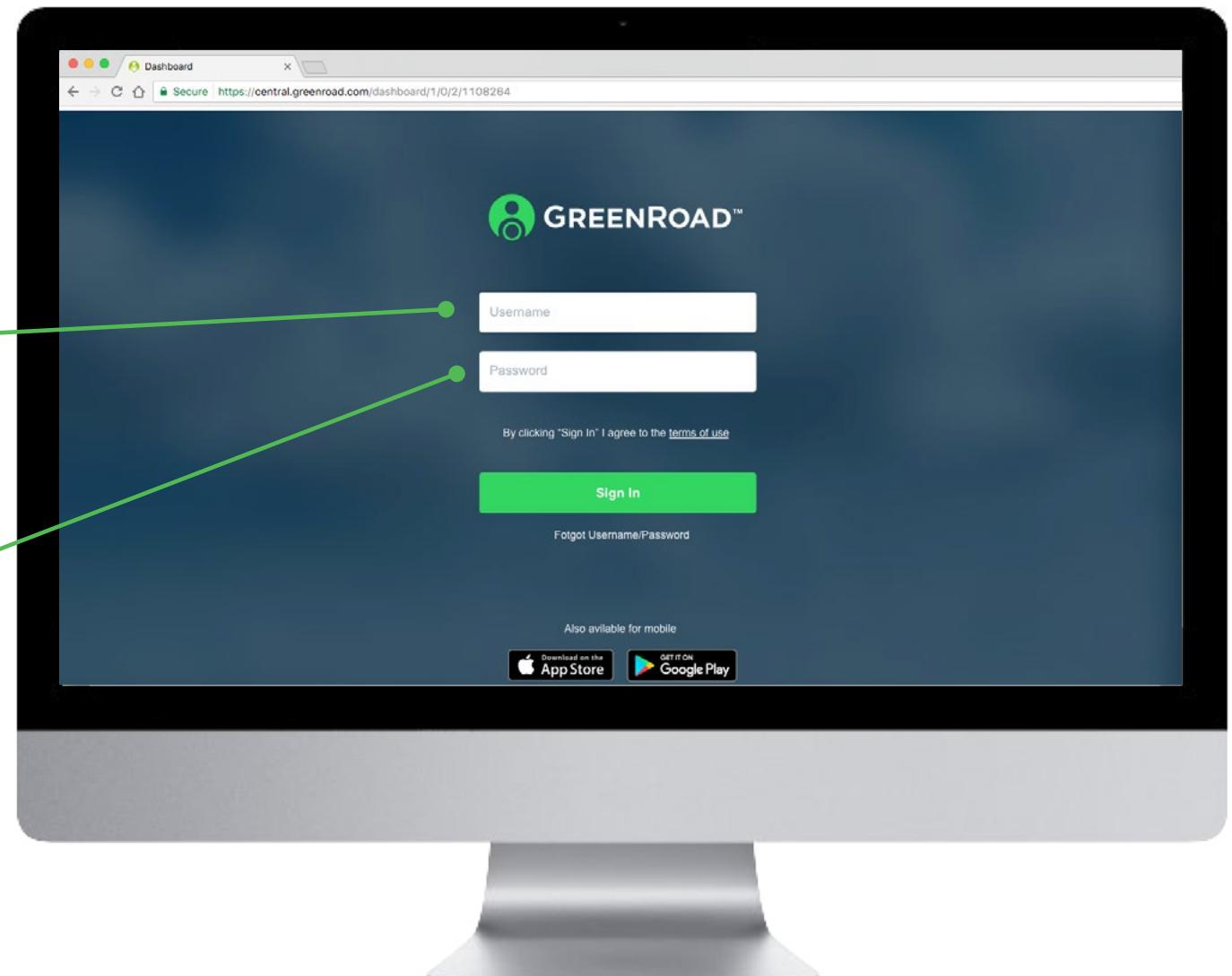
Each manager receives a welcome email which includes a link to GreenRoad Central **User Name** and a temporary **Password**.

Your **User Name** generally has 2 parts, usually your first and last name separated by a period (.). Example: John.Smith

*Note: The User Name is not case sensitive.

The first time you login to GreenRoad Central, you will be asked to change the **Password**.

*Note: Your Password is case sensitive.



Main Navigation

The GreenRoad Central main menu is located on the left side of the screen.

You can easily navigate between Dashboards, To-Do, Safety, Tracking, Hotspots, Charts, Reports and Administration.



Dashboard Tab

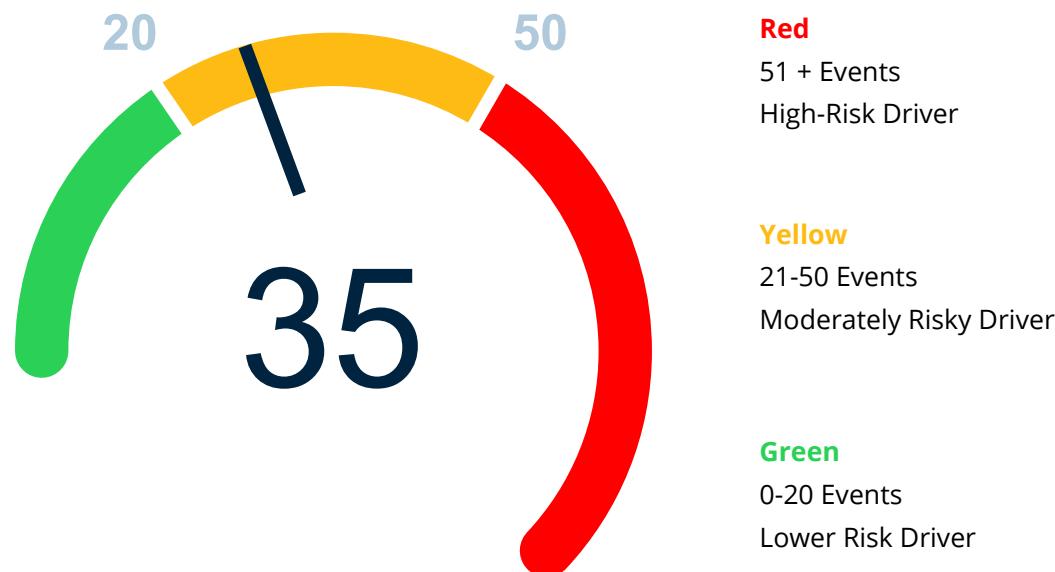
GreenRoad Central provides managers with simple yet comprehensive tools to assess driver and overall fleet performance, spot potential issues and focus improvement where it is most needed.

What is the Safety Score?

The GreenRoad Safety Score is an objective measurement of safety performance. It represents the frequency of risky events for every ten hours of driving.

A driver's Safety Score is calculated by calculating all of his or her safety events in the past seven days, dividing this by the total number of hours driven, and multiplying by 10 to get a standardised score.

The target for all drivers is a Safety Score of 20 or below and to be a green driver overall.



The Safety Dashboard

The Safety dashboard shows your driving safety performance, over the course of time. This helps you identify risky drivers, detect and understand driving trends. This information can help you formulate targeted training plans to improve driving behavior. A manager can see driver, vehicle or org unit dashboards.



Dashboard for Drivers

When drivers log into GreenRoad Central, they can view dashboards that provide detailed information about their personal driving performance. They can also view their team's performance and see how they compare to the rest of their team.

Managers can review the same dashboards by selecting a specific driver from the list of drivers.

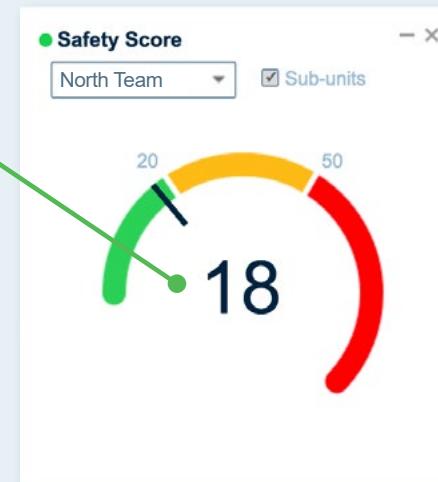
Safety Dashboard Widgets

The GreenRoad Central Management Dashboard consists of tiles called Dashboard Widgets. Widgets provide information on performance by driver, vehicle or depot. This information is updated at the end of work day.

The Widgets include Safety Score History, Safety Score (current), Safety Categories, and Safety Level Distribution.

Safety Score

Provides a numeric score as well as a visual indication of how safely drivers have been driving in the past seven days.



Safety Level Distribution

Gives a snapshot of where drivers currently are within the scoring categories: **red**, **yellow**, **green** and **grey***. The figures can be changed to show as a percentage. The chart can be changed from a pie to a bar chart.



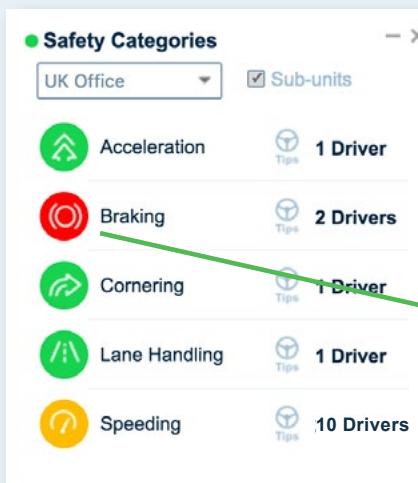
* Grey drivers are those that currently don't have the required amount of driving hours to create a profile.



Safety Score History

Gives you a week by week summary of how safely drivers have been driving.

The "Open full view" link gives you access to safety history trends.



Safety Categories

Shows driving safety over the past seven days in each of the five GreenRoad driving categories: Acceleration, Braking, Cornering, Lane Handling and Speeding. Exclamation mark will highlight the category with the highest score.

Safety Tab

The safety panel is for viewing your drivers and vehicles safety metrics. In one glance you can view who is performing well and who need a feedback. Which vehicles are causing safety issues in your fleet.

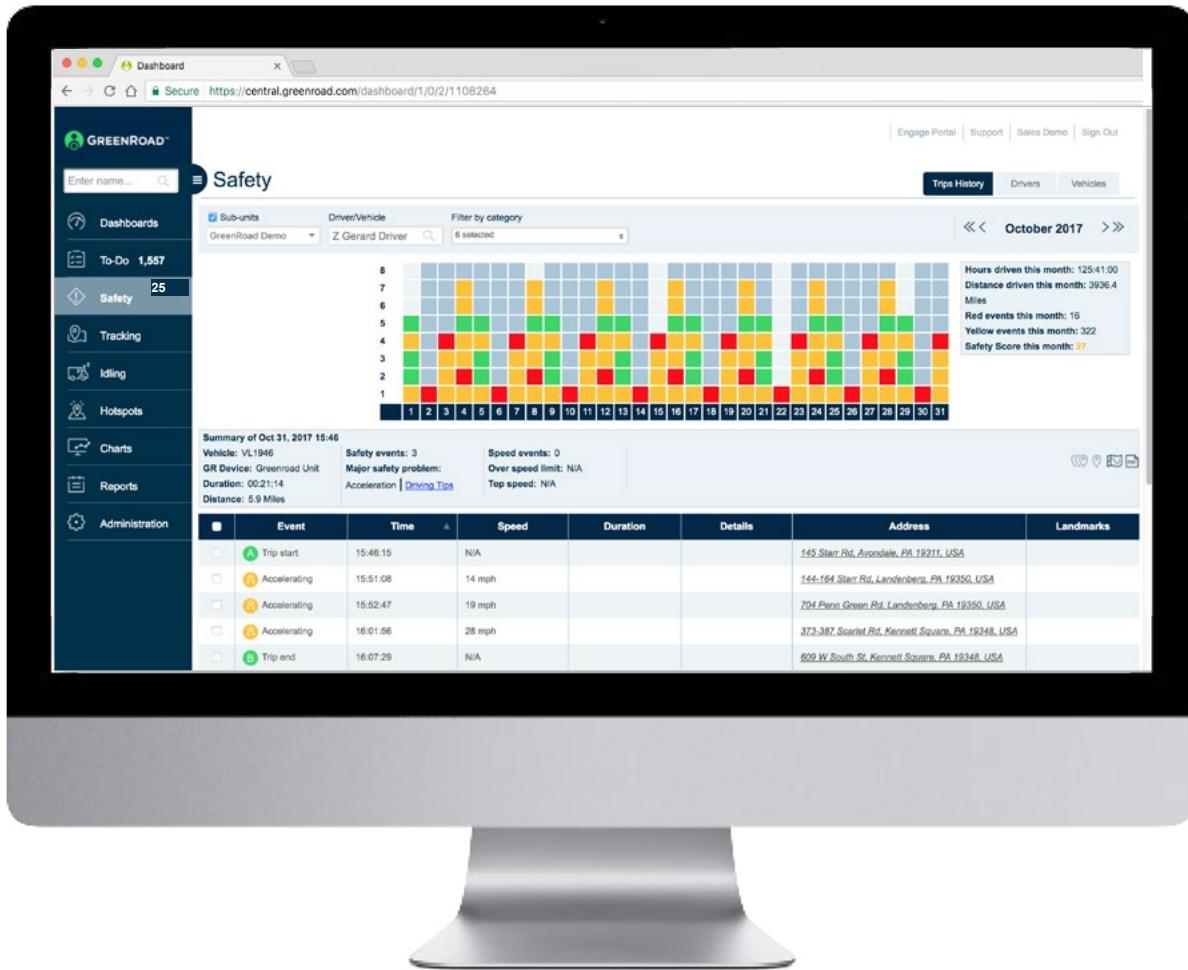
Drivers & Vehicles List

The Safety Driver and Vehicle List lets you review the safety data for each driver or vehicle at a glance. You can also easily compare the safety data of all drivers or vehicles, as well as segment in peer groups based on the safety data – e.g. all red drivers or vehicles.

The data can be viewed using the dashboards or downloaded to an Excel spreadsheet for further analysis.

The screenshot shows the GreenRoad Safety dashboard. The main interface includes a search bar, filter options for Sub-units (US Delivery), Status (Active), and Driver, along with checkboxes for Safety level, Filter by speeding events, and Filter by category. The data table lists 15 drivers with the following information:

Driver name	Personal ID	Safety level	Safety score	Events	Driving hours	Braking	Speeding	Lane handling	Acceleration
Browning Kermit	203771	Grey	259	151	00:00:00	Grey	Grey	Grey	Grey
Smith Michael		Red	92	6	05:49:48	Red	Red	Yellow	Yellow
Zepeda Wilfredo		Red	85	26	00:39:00	Green	Green	Green	Green
Livingston Justin		Red	55	2	03:03:00	Red	Green	Green	Yellow
Knight Burt	2001630	Red	52	4	00:21:36	Green	Green	Red	Green
Dunlap Eric		Red	50	20	00:46:12	Red	Green	Red	Green
Warren Brian	2004690	Yellow	48	22	04:01:48	Green	Green	Red	Yellow
Garcia Sergio		Yellow	43	9	04:36:00	Red	Yellow	Red	Red
Yates Emmanuel	2000244	Yellow	40	7	02:05:23	Green	Green	Red	Green
Hartley Rolland	2005367	Yellow	31	16	01:45:36	Red	Yellow	Green	Green
Rhodes Jeff		Yellow	28	14	05:12:00	Green	Green	Red	Red
Kenney Carrie	12345	Yellow	26	84	05:03:00	Green	Green	Red	Green
Roberson Gerard	2002277	Yellow	26	32:20:24	Green	Green	Red	Red	Red



Trips History

Provides a detailed analysis of trips over the course of time. This helps you identify specific risky maneuvers that lead to higher safety scores and to understand driving trends.

Drill down to get details on each trip, including start and stop times, duration of the trip, number of driving events triggered during the trip and overall safety level.



Individual Trip Events

The map view shows the location of all events. By clicking on a trip, the details are displayed.

The purple arrows (breadcrumbs) are timing arrows that are set down at an agreed interval. They show the vehicle speed, heading and time.

The map is based on Google Maps and it can be changed to show satellite or street view, and can be enlarged or reduced as required.

Tracking Tab

View and track drivers and vehicles, trace vehicle paths, and have a visual awareness of the daily whereabouts of your organization.

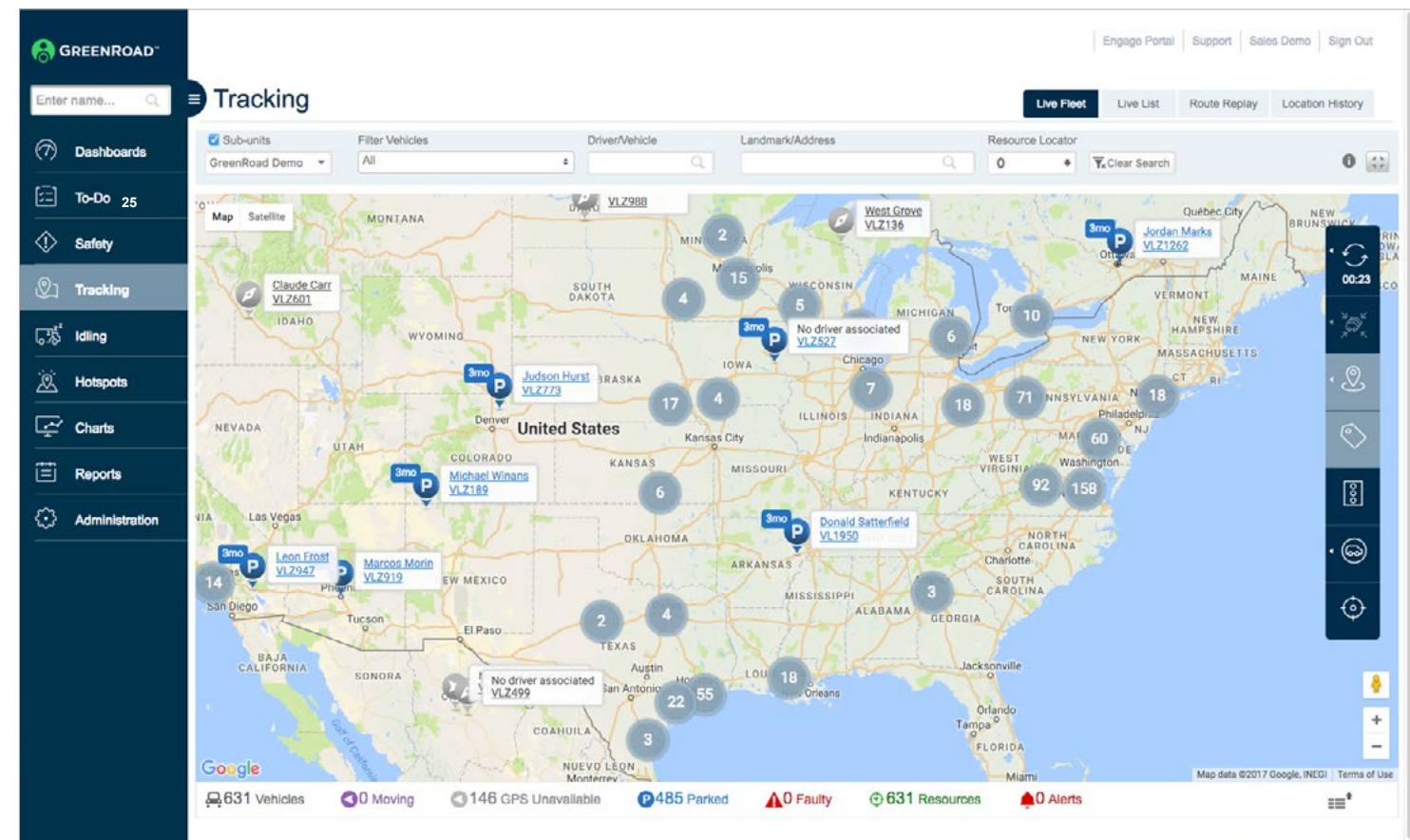
Live Fleet

Green Road's Live Fleet tracking allows managers to see where their vehicles are in near real time. This is also known as "Track and Trace".

Map movement and zooming

Zooming in will reveal more details in a specific area, break big clusters into smaller clusters and eventually show individual vehicle locations and their current tracking details.

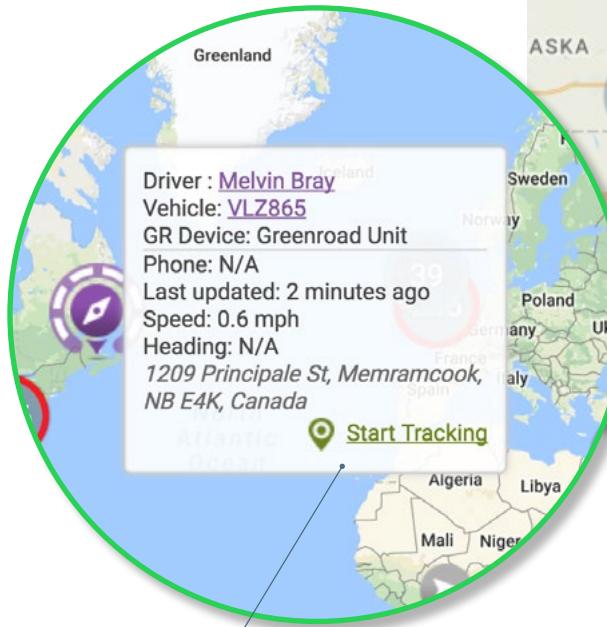
On the live map, hold the left click and move your mouse to move the displayed map area in any direction. Using your mouse scrolling wheel or the +/- zoom control at the bottom right, you can zoom in and out within the map.



Map Vehicle Icons

Each individual vehicle is marked with an icon. Click the information symbol "i" to see the full list of icons and their meaning.

The gray icons show vehicle for which location updates have not been received within the last 10 minutes.



Start Tracking

If you click on the "Start Tracking" link the live map will show the tracked vehicle in the center of the map with a color outline circling the vehicle's icon. On the right-side menu you can click to show only the tracked vehicle.

The screenshot shows a map interface with vehicle icons. A callout box titled "What do the vehicle icons mean?" provides the following key:

- Purple icons indicate vehicles moving in the direction of the arrow
- Gray icons show the last known location of vehicles for which updates have not been received recently. Arrows indicate direction vehicle was heading at last update.
- Blue icons represent parked vehicles
- A red outline appears around an icon when the vehicle it represents has an active vehicle health fault or if an alert has been issued for that vehicle within the past 8 hours
- A green outline around an icon indicates a vehicle that has been identified in response to a resource locator request
- Tracked vehicles are indicated by a purple outline when they are moving, a blue outline when they are parked, and a gray outline when movement can't be confirmed due to temporary communication outage
- When there is no recorded speed or the vehicle speed is too low to register, a compass rose icon will replace the direction arrow

On the right side of the map, there is a vertical toolbar with various icons and a status bar showing "00:41".

Table View

At the bottom part of the screen you can see the total number of vehicles that are in the displayed map, and their status distribution: Moving, GPS Unavailable, Parked, Faulty. Clicking each one of them or the table icon at the bottom right will open a table of all the relevant vehicles and their details.

Clicking on any of the displayed clusters opens a table, listing all the vehicles in this cluster and their details – including their status, location address, associated driver, alerts and landmarks.

For moving vehicles, the table will also show the speed, direction (Heading) and when the location was last updated. For parked vehicles, it will also show how long they have been parked.

The screenshot displays the GreenRoad dashboard interface. At the top, a world map shows vehicle locations with a legend indicating 1248 Vehicles, 332 Moving, 64 GPS Unavailable, 852 Parked, 6 Faulty, 1248 Resources, and 262 Alerts. A green circle highlights the table icon in the bottom right corner of the map controls. Below the map is a detailed table of 1248 visible vehicles, with a specific cluster highlighted in red on the map. The table includes columns for Vehicle ID, Driver, Speed, Heading, Last updated, Address, and Landmarks. The table data is as follows:

Vehicle	Driver	Speed	Heading	Last updated	Address	Landmarks
123455	George Abbott	67.7 mph	SW (220°)	a minute ago	M5, Dursley GL11, UK	
134566	John Kerry	0.6 mph	N/A	a minute ago	M4, Pontyclun CF72 8SA, UK	
V123	Liam SMITH	2.5 mph	N (342°)	a minute ago	2017 Old Jolliff Rd, Chesapeake, VA 23321, USA	
V127	Ethan JONES	35.4 mph	NW (310°)	a minute ago	535 Warrenton Rd, Fredericksburg, VA 22406, USA	
V129	Alexander DAVIS	57.8 mph	S (172°)	2 minutes ago	Hampton Roads Beltway, Chesapeake, VA 23321, USA	
V132	Elijah WILSON	0.6 mph	N/A	3 minutes ago	2017 Old Jolliff Rd, Chesapeake, VA 23321, USA	

Arrows from the explanatory text points to the map's vehicle count and status bar, the table icon in the map controls, and the table itself.

Where is My Fleet?

Managers can search for and locate a vehicle or a driver through the Live Fleet Map. The map can be displayed as a window or in full screen mode.

Drivers are shown along with their associated vehicles.

The screenshot shows the GreenRoad Tracking interface. On the left is a sidebar with navigation links: Dashboards, To-Do, Safety, Tracking (which is selected), Idling, Hotspots, Charts, Reports, and Administration. The main area is titled "Tracking" and displays a map of the United States with various vehicle locations marked by icons and numbers. A legend at the top indicates that blue circles represent drivers and green circles represent vehicles. The map includes state and city labels. A vertical toolbar on the right contains icons for refreshing the map, recentering on tracked vehicles, viewing landmarks, viewing vehicle tags, viewing traffic, viewing cluster size, and viewing previous views. Callouts provide instructions for interacting with these features.

Click to refresh vehicle location

Click to recenter map on tracked vehicle

Click to see Landmark

Click to see vehicle tags

Click to see traffic

Click to see cluster size

Click to see previous view

Resource Locator

Managers and dispatchers can improve service and customer satisfaction:
Search and locate the closest or the most qualified employee for a task.

Managers can predefine, maintain and manage specific values of Dynamic Attributes to support decisions in real time, such as qualification, level of expertise, or equipment availability in the Administration Tab.

The screenshot shows the GreenRoad Tracking interface. On the left, a sidebar menu includes options like Dashboards, To-Do 25, Safety, Tracking (which is selected), Idling, Hotspots, Charts, Reports, and Administration. The main area is titled 'Tracking' and displays a world map with vehicle locations. A search bar at the top right contains the text 'Resource Locator'. A green circle highlights the number '1' next to the search bar, and a green arrow points down to the text 'Set Dynamic Attributes for live search' located below the search bar. A modal window titled 'Resource Locator' is open, showing two tabs: 'Locate All Resources' (unchecked) and 'Locate Resources By' (checked). Under 'Locate Resources By', there are dropdown menus for 'Select Entity' and 'Select Attribute', and a button to '+ Add Filter'. Below the modal is a table titled '1248 visible vehicles' with columns for Vehicle, Driver, Speed, Heading, Last updated, Address, and Landmarks. The table lists several vehicles with their details.

Vehicle	Driver	Speed	Heading	Last updated	Address	Landmarks
134566	John Kerry	41.6 mph	SE (128°)	2 minutes ago	Ely Valley Rd, Talbot Green, Pontyclun CF72, UK	
V169	Brayden PHILLIPS	37.9 mph	E (106°)	2 minutes ago	13501-13537 Midlothian Turnpike, Midlothian, VA 23113, USA	
V4FOG	Paul Fogg	0.6 mph	N/A	2 minutes ago	116 Lancaster Roundabout, Grays RM16 5BG, UK	
V4FOG	Lorraine MULLEN	24.7 mph	W (265°)	2 minutes ago	Frome Island, Weston St, Weston-super-Mare BS20, UK	

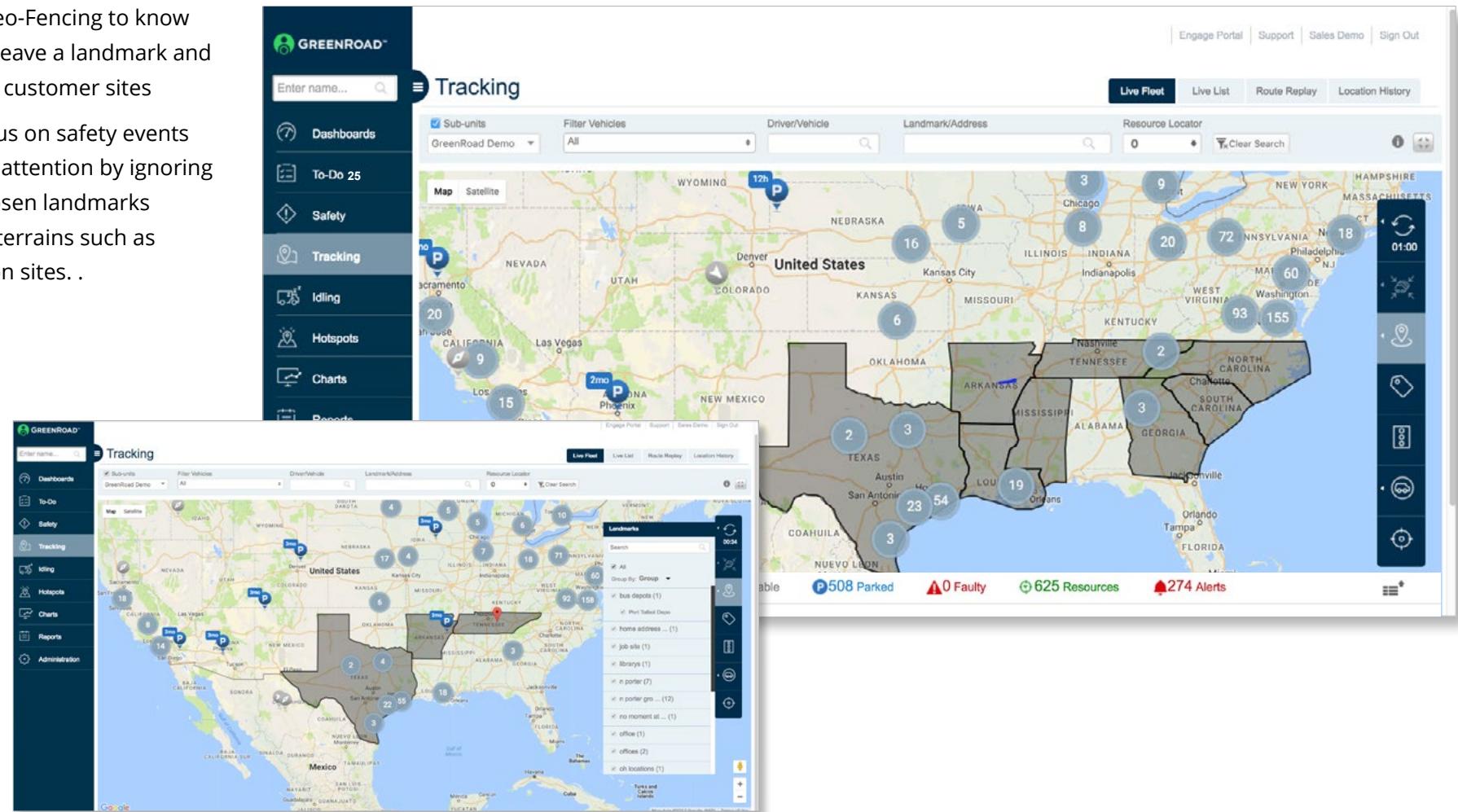
Set Dynamic Attributes for live search

Landmarks & Geofencing

Managers can designate geographic areas important to the business to improve daily operations, track fleet performance, improve asset security and validate policy execution.

Use Landmarks and Geo-Fencing to know when drivers enter or leave a landmark and measure time spent at customer sites

Managers can also focus on safety events that truly require their attention by ignoring events triggered in chosen landmarks representing extreme terrains such as quarries or construction sites. .



Route Replay

Managers can virtually review fleet activity to view safety performance and determine where productivity was gained or lost.

With GreenRoad Route Replay you can identify opportunities to optimize routes, and trace late starts, unauthorized stops and early finishes by reviewing visual display or detailed time report of a specific route.

How to use?

Select a driver/vehicle and a specific date & time to play the routes. View route, stops and GPS points along the trip as they happened in the field.

Add layers of information on the map:

Safety Events or Landmarks information

The screenshot shows the GreenRoad software interface for route replay. The left sidebar has a dark theme with white text and icons for Dashboards, To-Do 25, Safety, Tracking (which is selected), Idling, Hotspots, Charts, Reports, and Administration. The main area is titled "Tracking". It features a map of the South West and South East regions of the UK. A specific route is highlighted in blue, starting in Bristol and ending in London. Along the route, there are several stops marked with blue circles containing a white 'P' and yellow circles containing a person icon. A timeline at the bottom of the map shows the route started on September 6, 2017, at 06:10:25 and finished on September 12, 2017, at 16:04:05. The map also includes labels for various towns, cities, and protected areas like AONBs and National Parks.

The screenshot shows the GreenRoad software interface for location history. The left sidebar has a dark theme with white text and icons for Dashboards, To-Do 25, Safety, Tracking (selected), Idling, Hotspots, Charts, Reports, and Administration. The main area is titled "Tracking". It features a map of Herndon, Virginia. A green circle represents a search radius of 0.5 miles centered on Herndon, VA, United States. The map shows local streets and landmarks, including Herndon Pkwy, Rock Hill Rd, and various residential and commercial buildings.

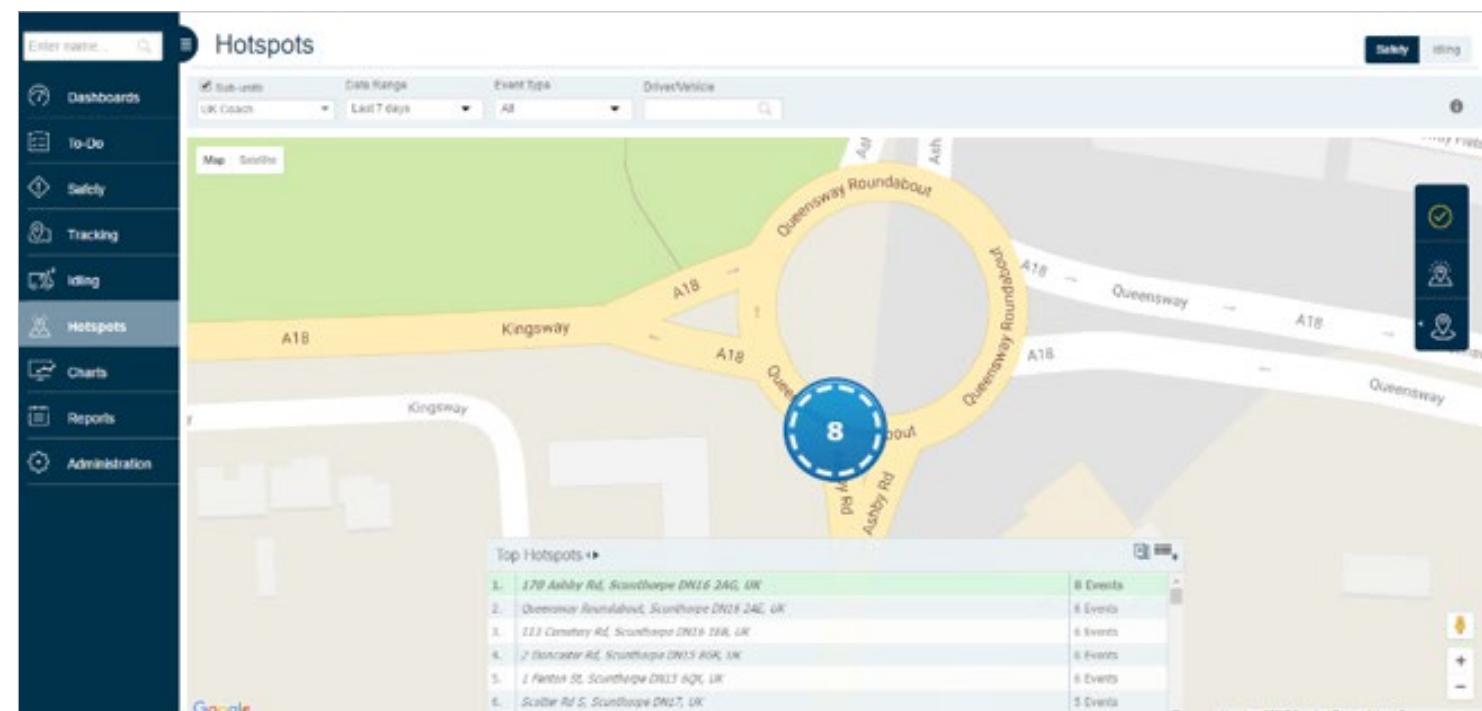
Hotspot Tab

The Hotspots tab uses heat mapping to reflect and show locations with significant number of safety events.

The top 100 hotspots for a depot are displayed, showing the amount of events per hotspot. When you click the number, a breakdown across events categories is displayed.

The data is based on the vehicle and is not person specific.

This feature is particularly useful for running campaigns on particular areas and events. The map can be shown in satellite or street view.



Reports Tab

GreenRoad Central enables you to generate reports and save the ones that help you manage your business.

The report suite is divided into sections, pre-built, based on GreenRoad best practices. You can review a report, save it or schedule one to be sent to your email.

Customize reports to see the fields most relevant to managing your business.

The screenshot shows the GreenRoad Central web application. On the left is a sidebar with links: Dashboards, To-Do (818), Safety, Tracking, Idling, Hotspots, Charts, Reports (selected), and Administration. The main area displays a report titled "Drivers Safety Summary". The report has filters: Sub-units (GreenRoad Demo), Group results by (Calendar weeks), Date Range (Previous 2 Weeks). Below the filters are fields for Driver and Safety Level (All). A "Columns Configuration" modal is open over the report. The modal title is "Columns Configuration" and it says "Select columns to display". It lists many options with checkboxes, many of which are checked. Some checked items include: Org Unit, Driver Name, Period End, Driving Hours, # of Logins, Safety Level, Safety Score, Distance, Fuel Efficiency, Total Fuel Consumption, Idling Level, Idling Rate, Driver Key, Active, Longest Idling Event, Trips, Green Trips, Yellow Trips, Red Trips, # of Events, Yellow Events, Red Events, Acceleration Events, Braking Score, Cornering Score, Cornering Events, Lane Handling Score, Lane Handling Events, Speeding Score, Speeding Events, Period Start, and Driver Id. At the bottom of the modal are "Done" and "Cancel" buttons. A message in the background says "Customize your report by editing its parameters and click 'GO'".

Reports can be exported as a PDF or Excel spreadsheet

The screenshot shows the same "Drivers Safety Summary" report as the previous image. At the bottom right of the report area, there is a row of icons: a magnifying glass, a calendar, a person icon, a gear icon, a "Schedule" button, a "Print" icon, and a "Go" button. A green arrow points from the text "Reports can be exported as a PDF or Excel spreadsheet" up to the "Print" icon. A green circle highlights the "Schedule" button. The bottom of the screen shows a dark footer bar.

Administrartion Tab

This panel holds the key to the GreenRoad Centarl domination. Here is where you can set up your fleet, make changes to fleet policies and set up alerts and geofences.

Administration Panel selection allows you to switch between various admin duties: Fleet Setup, Policy changes, Alert setup, Geofencing setup, Preferences, and Trip logs.

Organizational Unit selection is the first step to making changes. Whatever team or org. unit is selected, this is where changes will be made. Changes affect all members and sub-groups.

The screenshot shows the GreenRoad administration interface. On the left, a sidebar titled 'Administration' is circled in green. It contains links for 'Fleet Setup', 'Policy', 'Alerts', 'Geofencing', 'Preferences', and 'Trips'. The main content area is titled 'Fleet Setup' and shows a table of users for 'GreenRoad Demo'. The table columns include First name, Last name, Personal ID, Email, Mobile phone, Role, ID Key, and Assigned vehicle. The table lists several users with their details. At the bottom of the page, there are navigation links for 'First < Previous' and 'Next >'.

First name	Last name	Personal ID	Email	Mobile phone	Role	ID Key	Assigned vehicle
George	Abbott		liron.yanay@greenroad.com		Driver		123455
Gary	Abbott	2002626			Driver	TZN2	
Renee	Ackerman	2006027			Driver	VPE8	VL1967
Jack	ADAMS	123494			Driver		V161
Henry	Addis				Driver		VLN1020
Charlie					Driver		VLN1021
Ryan					Driver		VLN1022
					Driver		VLN1023
					Driver		VLZ1261
					Driver		VLN1024
					Driver		VLN1025
					Driver		VLN1026
					Driver		VLN1027
					Driver		VLN1028
					Driver		VLN1029

Fleet Setup: Set & Manage Dynamic Attributes

Predefine resource attributes, capabilities and expertise to quickly locate in real time

Go To:

1. Administration > Fleet setup > Dynamic Attributes
2. View List of Dynamic Attributes
3. Add or Edit or current Dynamic Attribute
4. Set Dynamic Attributes to resources

	Attribute name	Category	Associated entities	Attribute type	Valid values
<input checked="" type="checkbox"/>	Vehicle Type	Resource Locator	Vehicle	Selection list	ac/1000 (compact), ac/2000 (full sized), rapid response
<input type="checkbox"/>	Vehicle Telephone	General	Vehicle	Number	
<input type="checkbox"/>	test	Expiration Date	Vehicle	Date	
<input type="checkbox"/>	Route	Resource Locator	Driver, Vehicle	Multiselection list	cv - 23, cv - 60, cv - 50
<input type="checkbox"/>	Pass servicing (date)	Expiration Date	Vehicle	Date	
<input type="checkbox"/>	Oil	Resource Locator	Vehicle	Number	
<input type="checkbox"/>	MOT	Expiration Date	Vehicle	Date	
<input type="checkbox"/>	Job	Resource Locator	Driver	Selection list	air-conditioning , heating , refrigeration
<input type="checkbox"/>	Expertise	Resource Locator	Driver	Multiselection list	installation, maintenance, electrical specialist , gas filter, drain specialist , sales, account management, ch
<input type="checkbox"/>	Driving Licence Check	Expiration Date	Driver	Date	
<input type="checkbox"/>	Driver Certificate of Competence	Expiration Date	Driver	Date	
<input type="checkbox"/>	Demo	Resource Locator	Vehicle	Checkbox	

Attribute name: Vehicle Type

Category: Resource Locator

Associated entities: Vehicle

Attribute type: Selection list

Valid values: ac/1000 (compact), ac/2000 (full sized), rapid response

Attribute name:

Category: Select Category

Associated entities: Select associated entity

Attribute type: Checkbox

Attribute name:

Category: Select Category

Associated entities: Select associated entity

Attribute type: Checkbox

Edit current attribute

This user is a Driver

Assigned vehicle: Select Vehicle

ID Key: Select Key

Driver's license number:

State/jurisdiction that issued the driver's license: Select an option

Send weekly email report: Yes No

This user is a Manager

This manager is an alerts recipient:

Permissions: Dashboard, Report Center

Edit User to define Dynamic Attributes

Geofencing

Define geofencing of chosen landmarks representing extreme terrains such as quarries or construction sites.

How to use?

1. In the Administration Tab > select an existing Landmark or create a new one.
2. In the 'Ignore Safety events' section, mark the safety events that should be ignored by Central and the maximal speed to ignore.

* Safety events that you chose to ignore:

1. Will no longer be included in the system analysis (e.g. Safety Score calculation, reports, and alerts)
2. Will only appear in the 'Deleted Safety Events Log' report with reason coded as 'In Landmark' and the name of the Landmark.

** Please note: In-Vehicle feedback to the Driver will remain the same even if the events will eventually be ignored.

The screenshot shows the GreenRoad software interface for managing geofencing. On the left, a sidebar menu includes 'Dashboards', 'To-Do 25', 'Safety', 'Tracking', 'Idling', 'Hotspots', 'Charts', 'Reports', and the 'Administration' tab, which is currently selected. Under 'Administration', options like 'Fleet Setup', 'Policy', 'Alerts', 'Geofencing' (which is highlighted), and 'Preferences' are listed. A search bar at the top says 'Enter name...'. The main area is titled 'Geofencing' and shows a map of a rural area with towns like Stanton, Pitcher, and Billingsley. A large gray circle represents a geofence around Billingsley. A red location pin is placed inside the circle. A tooltip says 'Do Not Display Other Landmarks'. To the right of the map is an 'Edit Landmark' dialog box. The dialog has tabs for 'Circle', 'Poly', and 'Rect', with 'Circle' selected. The 'Label' field contains 'AL STATE'. Checkboxes for 'Active', 'Applies to: US Delivery', 'Include Sub Units', and 'Visible to Sub Units' are checked. Below these are sections for 'Ignore Safety Events' and 'Below speed limit of'. Under 'Ignore Safety Events', checkboxes for 'Braking', 'Speeding', 'Lane Handling', 'Acceleration', 'Cornering', 'No Seatbelt', and 'Backing' are available, each with a corresponding speed limit input field (e.g., 'mph'). At the bottom of the dialog are 'Cancel' and 'Save' buttons. A green arrow points from the text 'Safety events that you chose to ignore:' towards the 'Ignore Safety Events' section of the dialog.

Alerts

GreenRoad real time alerts provide a powerful exception management tool that is configurable to match company's policies. Managers can set up new alerts and configure the parameters.

For example: managers can track vehicles activity in specific landmarks.

How to use?

In the administration Tab Choose Alerts > Go To 'Location Events' in order to set Landmarks Alerts The following Landmark Alert types are available:

In - When a vehicle is IN a location for more than a predefined period of time.

Out - When a vehicle is OUT of a location for more than a predefined period of time.

Entering - When a vehicle enters a location.

Exiting - When a vehicle leaves a location.

The screenshot shows the GreenRoad software interface with the 'Alerts' section selected in the left sidebar. The main area displays various alert categories: Fleet Speed Events (0), Landmark Fleet Speed Event (1), Location Events (1), Odd Hours Events (1), Posted Speed Events (0), Safety Events (3), and Vehicle Health (3). A detailed view of the 'Odd Hours Events' alert is shown in a modal dialog. The dialog title is 'Odd Hours Events (2)'. It contains settings for detecting movement on weekdays from 20:00 to 06:00 and weekends from 00:00 to 00:00. The alert name is 'Odd Hours Events Alert (2)'. It was created by 'Sales Demo (GreenRoad Demo)' on 11/2/2017. The alert applies to 'GreenRoad Demo' and includes sub-units. Communication methods are set to 'ToDo' and 'Email'. Recipients are specified as 'In the driver's org unit' and 'Designated alerts recipients'. Specific recipients include 'Sales Demo [iron.yanay@greenroad.com]'. At the bottom of the dialog are 'Cancel' and 'Save' buttons.

To-Do Tab

To Do items mirror your alerts, but they're much more than a standard report.

Each To Do item (or batch of To Do items) allows you to add a comment and resolve it, so that you have a virtual record of your coaching interactions with drivers.

Once a To Do item is resolved, it disappears from your list, but at any time, you can retrieve a paper trail that shows your follow-through in response to the alerts the system has triggered. Comments can be inserted for individual alerts, or you can add a comment that resolves all open To Do items for a given driver in a batch.

The screenshot displays the GreenRoad software interface. On the left is a dark sidebar with the GreenRoad logo and a search bar. Below the search bar are several menu items: Dashboards, To-Do 25 (which is highlighted in blue), Safety, Tracking, Idling, Hotspots, Charts, Reports, and Administration. The main content area is titled "To-Do". It features a search bar with dropdowns for "Sub-units" (set to "GreenRoad Demo"), "Driver/Vehicle" (search bar), and "Status" (set to "Unresolved"). Below this are filters for "Alert Type" (set to "All") and "Date Range" (set to "Until Today (11/2/2016 - ...)" with "Sort by Date" dropdown). A "Go" button is located to the right of the filters. A message below the filters says "Too many matches, please refine your search and try again | Displaying 300 out of 961 results". The list of alerts includes:

- Apr 1, 2017 18:00 Safety Accelerating Event | 24 km/h | VL1862
- Mar 31, 2017 16:29 Safety Accelerating Event | 46 km/h | VL1870
- Mar 30, 2017 17:51 Safety Accelerating Event | 35 km/h | VL1870
- Mar 30, 2017 06:50 Safety Accelerating Event | 25 km/h | VL1870
- Mar 24, 2017 00:29 Safety Accelerating Event | 33 km/h | VL1870
- Mar 22, 2017 20:03 Safety Accelerating Event | 50 km/h | VL1862
- Mar 22, 2017 08:07 Safety Accelerating Event | 33 km/h | VL1862
- Mar 20, 2017 13:10 Safety Accelerating Event | 18 km/h | VL1863

On the right side of the main content area, there is a map showing a location in Clinton, Pennsylvania. The map is titled "Oct 31, 2017 09:38 MIL Status | VL1870". A red pin marks the location. The map shows various roads and landmarks, including Hillman State Park, Township of Hanover, Clinton, Robinson, Imperial, Moon, and Kennedy Township. Below the map, the following details are listed:

- Org. Unit: Rochester 1 Light
- Driver Name: Michelle Mcelroy
- Vehicle: VL1870
- Current Status: Non active
- Triggered Alert: Vehicle Health Alert MIL status
- Alert if a vehicle malfunction indicator MIL Status is active.